



DISCOVERY CHARTER SCHOOL BOARD OF DIRECTORS

REGULAR MEETING OF THE BOARD OF DIRECTORS DISCOVERY CHARTER SCHOOL

Discovery Phoenix, Room 2 - 4021 Teale Ave, San Jose CA
Wednesday, December 12, 2018

Minutes (Revised)

I. CALL TO ORDER 6:39PM

- A. Roll call and establishment of quorum
- B. Approval of Agenda, Motion: Ms. Sanchez, Second: Ms. Eagle, Aye: Ms. Eagle, Mr. Foisie, Ms. Lee, Ms. Sanchez, Mr. Spieler
- C. Pledge of Allegiance led by Mr. Spieler

II. PUBLIC COMMENTS

- A. None

III. REPORTS

- A. Phoenix Student Council Report
Dina Berhan reported on the continuation of the Environmental Theme for the school body. Student Council is also coming up with norms for playground equipment: 1) Using the Equipment, and 2) Re-enforcing Rules. Student Council will also be working with the Yearbook Committee on creating a Pet Page 1-2 pages in the yearbook.
- B. Staff Round Table: School Counselors (Phoenix & Falcon)
Eric Bauerle (Phoenix), Danielle Torres (Falcon) provide social/emotional support to students and staff. Both shared the scope of their work at DCS. Danielle and Eric were asked how the Board could support them. Danielle feels supported by administration, student buy-in is a challenge. Eric feels supported by administration and staff. Prioritizing students is a challenge. The recent hiring of aides has helped.

C. PSC Report Phoenix Campus

Debby shared the highlights from PSC: getting ready for upcoming Open Houses. Offered after school classes this past fall. Looking for jobs for people who do not have them. \$929 from Restaurant Nights. \$11,777 from Fall Festival. Taste of Discovery was a success, planning to do another one in the Spring. \$2650 from Scholastic Book Fair, many teachers got games from Game Night. Directory is nearly ready. Mini-Grants totaling \$6000 to be given to teachers and community members/selectives. Staff lunches: just had Diwali, next one is Lunar New Year, parent participation is good. Recess and Curb duty is going well with Laura's weekly messages. Laps for Learning is March 8. May 4 will be the James Bond-themed Spring Auction. Next scheduled report is in 2 months.

D. Superintendent/Phoenix Campus Director Report (Debby Perry)

This past week: Debby and Miki went to the Charter Schools Development Center Conference. They learned new skills for recruitment as well as marketing through social media and the school website. Getting ready for Winter Break, Falcon starts this week, Phoenix is next. Working on: LCAP, Charter, Info Night, and Open Houses. Debby sent out truancy reports to 27 students with over 3 days unexcused absences, 100 tardy letters. Josh Levin visited and talked about American Ninja Warrior, the students were very excited. His visit included speaking with kids in the TLC. Drives for the Giving Tree to collect holiday gifts to those in need, led by parents and students. Menorah Lighting was held, with singing and activities. Colleen Lewis, as part of her Genius Project, presented Midsummer Night's Dream to the school community. Enrollment data: 4 Homeschool, 55 Falcon, 91 Phoenix

E. Falcon Campus Director Report (Miki Walker)

The rescheduled Laps For Learning was held last week. It was a great turnout with help from PSC and the community. Week of Giving was energized with prizes and hot chocolate. One of the after school classes was theater, and the production of Elf was last week: great community turnout at Gundersun High on a Friday night. Facilities update: Prop 39 project in planning stages, Michelle is working on Ecology Action, \$20K is allotted for the planning solar panels on the roof.

F. Financial Report (EdTec)

Falcon will be repaying the Phoenix loan \$1000/month, split net and interest. Phoenix: Forecast update is unchanged from the previous forecast. 2017-2018 audit is underway, GAAP accounting impact is \$51,275. Falcon: GAAP accounting impact is \$136,129. Accounting: Reduced depreciation expense on leasehold improvements due to revision to longer lease term for another 4 years.

IV. ACTION / DISCUSSION / INFORMATION ITEMS

- A. Annual Fund Report/Fundraising
Big pushes for fundraising at the end of the year: Falcon is at 43% \$154,842.
Phoenix is at 46% \$132,369.
- B. Charter Renewal Phoenix – Progress (Debby Perry)
Debbie is obtaining data, the Board can recommend/make changes and send notes to Debby.
- C. Community Outreach Activity
Spanish/English version of the flyer is available, double-sided flyer, next step to print and target 15-20 copies per 24 sites, in addition preschools. 24 active/earmarked sites, 12 each per both schools, mailed directly and sending in January, with a letter explaining the county's requirement to send during open enrollment. The Board will come up with a scope of the activity for the county. Flyer drop off first, and any ones not completed can be mailed. The Board will send any changes to the flyer to Barb. Administration will ask community to help.
- D. Teleconference Option for Meetings
Teleconferencing might be difficult logistically with providing information. The Board will table the discussion until further notice. Minutes are provided for the community through the website.
- E. Pulled item from V. Approval of Consent Calendar
Date change from December 12 to December 18: The Board will hold a special Board meeting on Tuesday, December 18 at 6:30pm to discuss lottery priority.
Approval of Minutes for 11/13/2018 Regular Board Meeting, Motion: Ms. Eagle, Second: Mr. Foisie, Aye: Ms. Eagle, Mr. Foisie, Ms. Lee, Ms. Sanchez, Mr. Spieler.
Approval of Minutes Move for 11/28/2018 Special Board Meeting, Motion: Ms. Eagle, Second: Mr. Foisie, Aye: Ms. Eagle, Mr. Foisie, Ms. Lee, Ms. Sanchez, Mr. Spieler

V. APPROVAL OF CONSENT CALENDAR (ACTION)

These agenda items are considered routine and will be approved in one action without discussion. If a Board member requests that an item be removed from the Consent Calendar or a citizen wishes to speak to an item, the item will be considered under Action Items.

- A. Removed items and moved to Action Items IV. E.

VI. BOARD MEMBERS' REPORTS / CORRESPONDENCE / BOARD OPERATIONS / RECOGNITION

This is an opportunity for Board members to address activities, correspondence, and operations and to acknowledge or recognize specific programs, activities, or personnel.

A. Board Operations

Glady asked for feedback on Minutes reporting, coverage is fine. The Office needs the board packet by the Monday 2PM for printouts for the upcoming meeting, with the possible exception of the financial report which may be emailed later from EdTec.

B. Reports: Committees/Correspondence/Activities

After school Care Extended Committee will be set at another time. Barb, Glady, Christiana stepped down from the committee as only 2 members are needed. Debby is declining an solicited offer for a sports program. Christiana met with the newly appointed Santa Clara County Board of Ed, Peter Ortiz.

C. Board Calendar

Next Regular Meeting is January 15th.

Krystle from EdTec is scheduled to report in February.

D. Future Agenda Items: Review and approve the charter

VII. ADJOURNED AT 9:20PM